

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
HIGHLAND CITY HALL
1115 BROADWAY
MONDAY, DECEMBER 1, 2025
6:30 PM**

TO BEGIN AFTER THE CONCLUSION OF THE PUBLIC HEARING ON TRUTH IN TAXATION

NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 3 of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

- A. **MOTION** – Approve Minutes of November 17, 2025 Regular Session (attached)
- B. **MOTION** – Approve Minutes of November 17, 2025 Executive Session (attached)

PUBLIC FORUM:

- A. Citizens' Requests and Comments:
 - 1. Highland Jaycees – Special Event Application – BBQ During Cookie Crumble – Jon Meadows – Representative (attached)

Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.

B. Requests of Council:

C. Staff Reports:

NEW BUSINESS:

- A. **MOTION** – Approve Transfer of Graves in Cemetery From Patti Brown to Marilyn Sumner, Otto Sumner and Scott Sumner (attached)
- B. **MOTION** – Bill #25-127/RESOLUTION Making Separate Statement of Findings of Fact in Connection With Ordinance Granting Special Use Permit for Two (2) Short-Term Rental Units Within the C-2 Zoning District at 823 Main Street, PIN # 01-2-24-05-06-104-019, Highland, Illinois 62249 (attached)
- C. **MOTION** – Bill #25-128/ORDINANCE Granting a Special Use Permit to Dylan Richter, For Two (2) Short-Term Rental Units Within the C-2 Zoning District at 823 Main Street, PIN # 01-2-24-05-06-104-019, Highland, Illinois 62249 (attached)
- D. **MOTION** – Bill #25-129/ORDINANCE Declaring Personal Property of the City of Highland, Illinois, Surplus and Authorizing its Sale and/or Disposal, Including a Mini Excavator and a Backhoe Loader (attached)
- E. **MOTION** – Bill #25-130/RESOLUTION Approving and Authorizing the Execution of a Joint Funding Agreement with Illinois Department of Transportation for Preliminary Engineering (attached)

Continued

F. **MOTION** – Bill #25-131/RESOLUTION Approving and Authorizing the Execution of a Services Agreement with Metro East Humane Society and Metro East Friends of Ferals for Trap, Neuter, and Return Project (attached)

G. **MOTION** – Bill #25-132/RESOLUTION Approving and Authorizing the Acceptance of a Proposal From First Collinsville Bank of Highland For Local Lending to Purchase a New Ambulance and Auto Load Stretchers (attached)

REPORTS:

A. **MOTION** – Accepting Expenditures Report #1303 for Nov. 15, 2025 through Nov. 28, 2025 (attached)

EXECUTIVE SESSION:

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing exemptions allowing such meeting.

ADJOURNMENT:



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Monday, December 1, 2025.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to cflake@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.